

E-GOVERNANCE POLICY

Objective

AJK College of Arts and Science, Navakkarai, Coimbatore, is envisioned to build state-of-the-art campus.

This succinct document highlights the import of smart governance (e-governance) for improving the internal organisational processes to be simple, responsible, open and transparent. Marching towards its vision of being a world class institution, it has decided to go paperless and hence green by way of automating its various operations for proper integration, it be admissions, academics, student support like attendance, library usage and examination result processing, matters of administration, finance & accounts, support, etc. Its website is well in place.

Policy

AJK College of Arts and Science has designed E-Governance policy, in order to provide simpler, strong, transparent, and efficient system of governance. It aims:

- ✪ To have integrated, user-friendly Enterprise Resource Planning (ERP) solutions to automate various modules of institutional functioning.
- ✪ Integrate the activities of the various sections which are currently having computerised database management and documentation.
- ✪ Implement fully automated administrative workflow operations that improve data storage and retrieval at all levels in accordance with hierarchical permissions.
- ✪ Strengthen the Internal Quality Assurance Cell (IQAC) and create a centralised data management system to support the accreditation and rankings like NAAC, NBA, NIRF, etc.

- ✪ Website is put in to full use as an important information source to all the stakeholders and all communications / circulars / notices are made available in website to ensure that the information reaches the needy at any time and from anywhere.
- ✪ Provide the adequate training to all the teaching and non-teaching staff for effective use of e-governance.

E-Governance Procedure

- ✪ Various vendors are identified and called for demonstration followed by a comparative statement with unique features was made.
- ✪ On the basis of suggestion by the committees and direction of the college committee members' vendors for ERP digital platform, website development and maintenance are shortlisted, thereby obtaining the necessary support to promote and practice e-governance.




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