

## **IQAC Executive Committee Meeting**

### **Minutes of the Meeting**

**Date & Time:** 02.09.2021, 02:00 PM

**Venue:** Virtual Meet on Google

**Meeting Link:** <https://meet.google.com/vbg-cogb-kwm>

#### **Agenda:**

1. Action Plan for the Academic Year 2021-2022.
2. Suggestions of new practices in the activities and quality assessment measures.
3. Any other matter.

#### **Members present:**

1. **Prof.Dr.Ajeet Kumar Lal Mohan**  
Dept. of Catering Science and Hotel Management,  
Secretary, AJK College of Arts and Science, Coimbatore
2. **Dr. B. Sampath Kumar**  
Educationalist, AJK Educational Institutions, Coimbatore
3. **Dr. B. Satheesh Kumar**  
Principal,  
AJK College of Arts and Science, Coimbatore
4. **Ms. SujithaAmalin Nancy**  
Assistant Professor, Dept. of Computer Science,  
AJK College of Arts and Science, Coimbatore
5. **Dr. K. Vijila M.Sc., (Agri)**  
Professor – Agricultural Microbiology,  
Tamil Nadu Agricultural University, Coimbatore
6. **Thiru. JayaKumarRamdass**  
Managing Director, Mahendra Submersible Pumps (P) Ltd,  
Vice President, Coimbatore Management Association.
7. **Mr. Esan Varghese**  
General Manager, MagGenome Technologies, Theragen Biologics Pvt. Ltd  
Industrial Estate, Perungudi, Chennai
8. **Thiru. NanjilNadan**  
Sahithya Academic Winner and Social Worker

9. **Ms. BinduAjeet**  
Associate Professor, Dept.of Catering Science and Hotel Management,  
AJK College of Arts and Science, Coimbatore
- 10.**Dr. S. Mohanavel**  
Professor, Department of Management studies
- 11.**Dr. E. Deepa**  
Professor & Coordinator-NAAC  
Department of Management studies
- 12.**Dr.S.Umamaheswari**  
Assistant Professor & HoD,  
Department of Management studies
- 13.**Dr.M.JasminePriya**  
Assistant Professor & HoD, Department of Language,  
AJK College of Arts and Science, Coimbatore
- 14.**Dr. P. Senthil Kumar**  
Assistant Professor & HoD,  
Department of Computer Science
- 15.**Dr. A S Aneesh Kumar**  
Assistant Professor & HoD,  
Department of Bachelor of Computer Applications
16. **Mr. Kaja Hussain**, Entrepreneur
17. **Ms.Aiswarya.K.R**, B. Sc Computer Science
18. **Ms. C. JayaPriya**, HR Executive, AJK College of Arts and Science
19. **Ms.M. Renupriya**, System Administrator, AJK College of Arts and Science

### **Meeting Minutes:**

1. Dr.B.SatheeshKumar, Principal & IQAC Chairperson welcomed the IQAC executive committee members.
2. Mrs.SujithaAmalin Nancy, IQAC Coordinator informed the members about the submission of IIQA to the NAAC for the Cycle 2 Accreditation
3. **The Principal informed the members-the following action plan:**
  - **Submission of SSR on or before 31-12-2021**
  - **Submission of AQAR 2020-2021 on or before 31-12-2021**
  - **Initiatives to provide skill development add on courses for the students**
4. The Secretary informed that the SSR should be uploaded after reviewing two or three times
5. Dr.K.Vijila suggested that external committee can be formed to review the SSR before submission

6. Dr.B.Sampath kumar advised the Criterion coordinators to make sure that all data's are included as per the SoP and NAAC manual.
7. Dr.B.Sampath kumar suggested the Principal to sign MoU with CBNR (Centre for Bioscience and Nanoscience Research). CBNR is an integrated Biotech & Nanotech research lab, offering a research and training solutions to the students, research scholars, with state of art laboratory facilities.
8. Mr.Jayakumar Ramadas congratulated Dr.S.Umamaheswari for successfully completing the project in association with National Rural People Welfare and Development Trust, Namakkal .

**AJK COLLEGE OF ARTS AND SCIENCE**  
Navakkarai, Coimbatore - 641 105.

**IQAC**  
Co-Ordinator  
3/9/2021.



**Dr. B. Satheeshkumar**  
Principal & IQAC Chairperson

**PRINCIPAL**  
A.J.K. College of Arts And Science  
Navakkarai, Coimbatore - 641 105.



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# AJK

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## ACTION TAKEN REPORT

for the IQAC Executive Committee Meeting (2021-2022) held on 02.09.2021

S. NO.	SUGGESTIONS	STATUS
1.	Submission of SSR	Submitted SSR on 31-12-2021
2.	Submission of AQAR 2020-2021	Submitted AQAR 2020-2021 on 31-12-2021
3.	External Review committee for NAAC SSR	Committee formed and reviewed SSR before submission
4.	Criterion coordinators to make sure all data's are included in criteria's are as per the SoP and NAAC manual.	As per the SoP and NAAC manual the SSR was prepared and submitted
5.	MoU with CBNR (Centre for Bioscience and Nanoscience Research)	Signed Mou with CBNR (Centre for Bioscience and Nanoscience Research) on 18-11-2021
6.	Initiatives to provide skill development add on courses for the students	<ul style="list-style-type: none"><li>• Informed BBA CA department to provide certificate courses on Airport Ground Staff Training,</li><li>• Informed Biotechnology department to provide certificate courses on Advances in Mushroom Production.</li><li>• Informed Digital transformation and CSR certificate courses</li></ul>

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Dr. B. Satheeshkumar  
Principal & IQAC Chairperson

**PRINCIPAL**

A.J.K. College of Arts And Science  
Navakkarai, Coimbatore - 641 105.

## **IQAC Executive Committee Meeting**

### **Minutes of the Meeting**

**Date & Time:** 21.12.2021, 11:00 AM

**Venue:** Virtual Meet on Google

**Meeting Link:** <https://meet.google.com/wfb-uyew-zqg>

### **Agenda:**

1. Add on courses.
2. star Rating in IIC
3. Activity Plan for Fourth Coming Semester
4. Increase Ph.D intake in Computer Science, Management and Commerce
5. Any other matter.

### **Members present:**

1. **Prof.Dr.Ajeet Kumar Lal Mohan**  
Dept. of Catering Science and Hotel Management,  
Secretary, AJK College of Arts and Science, Coimbatore
2. **Dr. B. Sampath Kumar**  
Educationalist, AJK Educational Institutions, Coimbatore
3. **Dr. B. Satheesh Kumar**  
Principal,  
AJK College of Arts and Science, Coimbatore
4. **Ms. Sujitha Amalin Nancy**  
Assistant Professor, Dept. of Computer Science,  
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5. **Dr. K. Vijila M.Sc., (Agri)**  
Professor – Agricultural Microbiology,  
Tamil Nadu Agricultural University, Coimbatore
6. **Thiru. JayaKumarRamdass**  
Managing Director, Mahendra Submersible Pumps (P) Ltd,  
Vice President, Coimbatore Management Association.
7. **Mr. Esan Varghese**  
General Manager, MagGenome Technologies, Theragen Biologics Pvt. Ltd  
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Associate Professor, Dept.of Catering Science and Hotel Management,  
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**10.Dr. S. Mohanavel**

Professor, Department of Management studies

**11.Dr. E. Deepa**

Professor & Coordinator-NAAC  
Department of Management studies

**12.Dr.S.Umamaheswari**

Assistant Professor & HoD,  
Department of Management studies

**13.Dr.M.JasminePriya**

Assistant Professor & HoD, Department of Language,  
AJK College of Arts and Science, Coimbatore

**14.Dr. P. Senthil Kumar**

Assistant Professor & HoD,  
Department of Computer Science

**15.Dr. A S Aneesh Kumar**

Assistant Professor & HoD,  
Department of Bachelor of Computer Applications

**16. Mr. Kaja Hussain, Entrepreneur**

**17. Ms.Aiswarya.K.R, B. Sc Computer Science**

**18. Ms. C. JayaPriya, HR Executive, AJK College of Arts and Science**

**19. Ms.M. Renupriya, System Administrator, AJK College of Arts and Science**

**Meeting Minutes:**

1. Dr.B.SatheeshKumar, Principal & IQAC Chairperson welcomed the IQAC executive committee members.
1. Mrs.SujithaAmalin Nancy, IQAC Coordinator presented the activities conducted from Jun 2021 to the members.
2. **The Principal informed the members-the following action plan:**
  - **Initiatives for getting 5 star rating from IIC during the academic year**
  - **Initiatives to sign MoU with English Literary Research Centre, Perambalur**
  - **Initiatives to sign MoU with Vigilance Cyber Forces, Maharashtra**
3. Dr.B.Sampath kumar advised the IQAC to provide more add-on courses for the students in the areas of airlines, digitized finance management, and immunology.
4. The Secretary suggested applying for an increase in intake for the Ph.D intake in Computer Science, Management and Commerce.

5. Mr.Esan Varghese informed that signing a MoU with a research oriented organization will benefit the students by allowing them to gain knowledge through research activities.
6. Dr. K.Vijila congratulated the college for getting a one star rating in the IIC last year. She also suggested that the college should conduct more academic programs on research, innovation and entrepreneurship so that it can help get a 5 star rating in the current academic year from the IIC.

Dr. B. Satheeshkumar  
Principal & IQAC Chairperson

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A.J.K. College of Arts And Science  
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## ACTION TAKEN REPORT


for the IQAC Executive Committee Meeting (2021-2022) held on 21.12.2021

S. NO.	SUGGESTIONS	STATUS
1.	5 star rating from IIC	60 activities were conducted in the odd semester 2021-2022
2.	MoU with the English Literary Research Centre, Perambalur	Signed a MoU on 23-2-2023
3.	MoU with the Vigilance Cyber Forces, Maharashtra	Signed a MoU on 26-2-2023
4.	Ph.D intake increase in Computer Science, Management and Commerce.	Applied
5.	Add-on courses	Provided certificate courses in Airport Ground Staff Training, Immunological Techniques and Computerized Financial Management

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Principal & IQAC Chairperson

**PRINCIPAL**  
A.J.K. College of Arts And Science  
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## **IQAC Executive Committee Meeting**

### **Minutes of the Meeting**

**Date & Time:** 08.03.2022, 02:00 PM

**Venue:** Virtual Meet on Google

**Meeting Link:** <https://meet.google.com/bcd-sebm-mcp>

#### **Agenda:**

1. Starting a new Under graduate program BBA Aviation Management
2. Conference on Research and Innovation
3. MoU with other institutions
4. Any other matter.

#### **Members present:**

1. **Prof.Dr.Ajeet Kumar Lal Mohan**  
Dept. of Catering Science and Hotel Management,  
Secretary, AJK College of Arts and Science, Coimbatore
2. **Dr. B. Sampath Kumar**  
Educationalist, AJK Educational Institutions, Coimbatore
3. **Dr. B. Satheesh Kumar**  
Principal,  
AJK College of Arts and Science, Coimbatore
4. **Ms. Sujitha Amalin Nancy**  
Assistant Professor, Dept. of Computer Science,  
AJK College of Arts and Science, Coimbatore
5. **Dr. K. Vijila M.Sc., (Agri)**  
Professor – Agricultural Microbiology,  
Tamil Nadu Agricultural University, Coimbatore
6. **Thiru. JayaKumarRamdass**  
Managing Director, Mahendra Submersible Pumps (P) Ltd,  
Vice President, Coimbatore Management Association.
7. **Mr. Esan Varghese**  
General Manager, MagGenome Technologies, Theragen Biologics Pvt. Ltd  
Industrial Estate, Perungudi, Chennai
8. **Thiru. NanjilNadan**  
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- 10. Dr. S. Mohanavel**  
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- 11. Dr. E. Deepa**  
Professor & Coordinator-NAAC  
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- 12. Dr. S. Umamaheswari**  
Assistant Professor & HoD,  
Department of Management studies
- 13. Dr. M. Jasmine Priya**  
Assistant Professor & HoD, Department of Language,  
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- 18. Ms. C. Jaya Priya**, HR Executive, AJK College of Arts and Science
- 19. Ms. M. Renupriya**, System Administrator, AJK College of Arts and Science


### Meeting Minutes:

1. Dr. B. Satheesh Kumar, Principal & IQAC Chairperson welcomed the IQAC executive committee members.
2. Mrs. Sujitha Amalin Nancy, IQAC Coordinator informed the members about the submission of SSR to the NAAC for the Cycle 2 Accreditation and DVV verification
3. The Principal informed the members about the submission of application to start a new under graduate program BBA Aviation Management to the Bharathiar University
4. Mrs. Sujitha Amalin Nancy, IQAC Coordinator informed the members about signing a MoU with Maharani Arts and Science College and taking initiatives for signing a MoU with Nirmala College for Women
5. Dr. B. Sampath kumar suggested the Principal to conduct International Conference on Research and Innovation in collaboration with other institutions

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Principal & IQAC Chairperson

**PRINCIPAL**  
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## ACTION TAKEN REPORT


for the IQAC Executive Committee Meeting (2021-2022) held on 08.03.2022

S. NO.	SUGGESTIONS	STATUS
1.	MoU with Nirmala College for Women	Signed a MoU on 30-3-2022
2.	International Conference on Research and Innovation in collaboration with other institutions	4 institutions participated in the International Colloquium on Business Management and Social Innovation on 28.6.2021 and International Multidisciplinary Conference on Information Science, Management Research and Social Sciences on 18 <sup>th</sup> & 19 <sup>th</sup> April 2022 organized by AJKCAS

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## **IQAC Executive Committee Meeting**

### **Minutes of the Meeting**

**Date & Time:** 23.05.2022, 02:00 PM

**Venue:** Virtual Meet on Google

**Meeting Link:** <https://meet.google.com/cgp-vfia-atj>

#### **Agenda:**

1. Suggestions for new practices in the activities and quality assessment measures for the next academic year.
2. NAAC cycle 2 accreditation
3. Collaboration activities.
4. Any other matter.

#### **Members present:**

1. **Prof.Dr.Ajeet Kumar Lal Mohan**  
Dept. of Catering Science and Hotel Management,  
Secretary, AJK College of Arts and Science, Coimbatore
2. **Dr. B. Sampath Kumar**  
Educationalist, AJK Educational Institutions, Coimbatore
3. **Dr. B. Satheesh Kumar**  
Principal,  
AJK College of Arts and Science, Coimbatore
4. **Ms. SujithaAmalin Nancy**  
Assistant Professor, Dept. of Computer Science,  
AJK College of Arts and Science, Coimbatore
5. **Dr. K. Vijila M.Sc., (Agri)**  
Professor – Agricultural Microbiology,  
Tamil Nadu Agricultural University, Coimbatore
6. **Thiru. JayaKumarRamdass**  
Managing Director, Mahendra Submersible Pumps (P) Ltd,  
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18. **Ms. C. JayaPriya**, HR Executive, AJK College of Arts and Science
19. **Ms.M. Renupriya**, System Administrator, AJK College of Arts and Science

### **Meeting Minutes:**

1. Dr.B.SatheeshKumar, Principal & IQAC Chairperson welcomed the IQAC executive committee members.
2. Dr.B.SatheeshKumar, Principal & IQAC Chairperson informed the members that NAAC accredited our college with A+ grade with CGPA 3.34.
3. Mrs.SujithaAmalin Nancy, IQAC Coordinator presented the activities conducted from Mar 2022 to May 2022. She also informed members that more Innovation and research activities will be initiated in the next academic year 2022-2023
4. Dr.K.Vijila congratulated Secretary sir, NAAC coordinator and the entire NAAC team of the college for achieving A+ grade

5. Mrs.SujithaAmalin Nancy, IQAC Coordinator informed the members, the following practices in the activities and quality assessment measures for the next academic year.
  - Participation in ARIIA 2022
  - New Add-on courses in collaboration with external service providers like NASSCOM
5. Dr.S Mohanavel suggested collaborating with IBM India Pvt Ltd for add on certificate courses
6. Mr.Jayakumar Ramadass suggested to provide certificate courses provided by CMSDI for the students
7. The Secretary informed the Principal to apply for autonomous status in July 2022

Dr. B. Satheeshkumar  
Principal & IQAC Chairperson

**PRINCIPAL**

**A.J.K. College of Arts And Science**  
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## ACTION TAKEN REPORT

for the IQAC Executive Committee Meeting (2021-2022) held on

23.05.2022

S. NO.	SUGGESTIONS	STATUS
1.	Innovation and research activities in the next academic year 2022-2023	98 Activities were conducted from June 2022 to September 2022
2.	Participation in ARIIA 2022	Participated
3.	Add-on courses in collaboration with NASSCOM	113 students completed 3 certificate courses provided by NASSCOM
4.	Certificate courses provided by CMSDI for the students	Signed MoU on 26-8-2022 and 68 students requested for Logistics and Supply Chain management certificate course provided by CMSDI
5.	Collaboration with IBM India Pvt Ltd	Signed MoU on 18-09-2022
6.	Submission of Application for autonomous status in July 2022	Submitted.

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