


AJK COLLEGE OF ARTS AND SCIENCE
Navakkarai, Coimbatore - 641 105

Members of the Internal Quality Assurance Cell

16.09.2017

1.	Dr.OB.Pramod Kumar Principal AJK College of Arts and Science Coimbatore - 641 105	Chairperson
2	Mrs.Bindu Ajeet Director AJK Educational Institutions Coimbatore	Senior Administrative Officer
3	Dr.K.Vijila M.Sc.,(Agri) Professor - Agricultural Microbiology Tamilnadu Agricultural University Coimbatore - 641 003	Academician
4	Thiru.JayaKumar Ramdass Managing Director Mahendra Submersible Pumps (P) Ltd., Vice President - Coimbatore Management Association Coimbatore	Representative from Industry
5	Mr.A.JeyaChandran Corporate Consultant Taj Group of Hotels, Chennai	Representative from Industry
6	Thiru. Nanjil Nadan Sahithya Academic Winner and Social Worker	Local Society Representative
7	Dr.B.Sampath Kumar Advisor AJK Educational Institutions Coimbatore	Management Representative
8	Mr.John Grasier Assistant Professor - Department of Computer Applications AJK College of Arts and Science Coimbatore - 641 105	Teaching Faculty
9	Mr.Prakash.S Dean - L&D AJK College of Arts and Science Coimbatore - 641 105	Teaching Faculty
10	Mrs.Santhana Krishna Assistant Professor - Department of Computer Science AJK College of Arts and Science Coimbatore - 641 105	Teaching Faculty

11	Dr.Pradeepa Dean – Computer Science AJK College of Arts and Science Coimbatore – 641 105	Teaching Faculty
12	Mr.Manikantan.K Assistant Professor – Department of ECS AJK College of Arts and Science Coimbatore – 641 105	Teaching Faculty
13	Mr.Ranjith Kumar Assistant Professor – Department of Computer Science AJK College of Arts and Science Coimbatore – 641 105	IQAC Member & Teaching Faculty
14	Mrs.S.UmaMaheswari Assistant Professor – Department of Management Studies CA AJK College of Arts and Science Coimbatore – 641 105	IQAC Member & Teaching Faculty
15	Ms.B.Manimekala Assistant Professor – Department of Computer Science AJK College of Arts and Science Coimbatore – 641 105	IQAC Member & Teaching Faculty
16	Ms.Ashwathy	Student Alumni

 <p>STARS RISE HERE.</p>	AJK COLLEGE OF ARTS AND SCIENCE		
	Palakkad Main road, Navakkarai, Coimbatore - 641 105		
	IQAC - QUALITY CIRCLE		
Format No:	Meeting on	Report on	
AJKCAS/QM/FM/MM-R	16.09.2017	16.09.2017	

Agenda:

- Improvements in IQAC
- Student enrollment
- Student Performance and outcomes
- Research activity



The following are the members of the quality circle meeting:

S.No	Members	Designation
1.	Dr.OB.Pramod Kumar Principal AJK College of Arts and Science Coimbatore - 641 105	Chairperson
2	Mrs.Bindu Ajeet Director AJK Educational Institutions Coimbatore	Senior Administrative Officer
3	Dr.K.Vijila M.Sc.,(Agri) Professor - Agricultural Microbiology Tamilnadu Agricultural University Coimbatore - 641 003	Academician
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16	Ms.Ashwathy	Student Alumni

Leave of Absence:

1. Dr.K.Vijila
2. Thiru. Jayakumar Ramdass
3. Mr.A.JeyaChandran
4. Thiru. Nanjil Nadan



Proceedings:

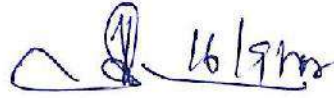
- Dr.OB.PramodKumar, Chairperson – IQAC, welcomes the gathering and explained about the status report on quality sustenance. He made the presentation and pointed out the phenomenal growth of the institution from the academic years 2014-15, 2015-16 and 2016-17. He explained about the operationalizing methods as a mechanism for the effective implementation of curricula.
- Bridge course was conducted for each course, BCA, B.Sc., CS/IT, B.Com CA/PA, BBA CA and maths.
- To enhance the teaching learning process, FDP programs were conducted.
- Academic events conducted in the academic years after NAAC accreditation were evaluated.
- While analysing the teacher quality, out of 65 staff members there were 6 Ph.D holders, 36 M.Phil holders and two qualified their NET/SET examinations.
- When considering the student performance and outcomes, the internal test was conducted on 45th day of the semester. Strict evaluation was made by the faculty for both internal and model examinations. Retest and remedial classes was conducted for slow learners. There are 11 university rank holders, out of which 2 had secured gold medals in the visual communication and electronics and communication systems departments.
- To strengthen the research activities, the staff members are motivated to publish the research paper in the UGC approved journals. In this academic year up to Aug 2017, there are 65 papers published in UGC approved journals.
- Administration and academic audit was conducted at the end of the semester.
- IQAC scrutinized the mode of conducting the internal test, quality of question papers and evaluation of answer scripts.
- Study materials were uploaded in the website.
- PTM was conducted at the end of every semester.

Resolutions

- It is resolved to improve the admission, the faculties are requested to motivate the UG students to join in PG courses. Allot the PG faculty to handle the paper for UG courses.
- It is resolved that, certificate course will be conducted as Value added courses.



- To strengthen the alumni and PTM meetings, it should be conducted atleast once in a semester.
- It is resolved to conduct IQAC meeting once in 3 months.
- It is resolved to conduct IQAC Quality Circle meeting in the month of Feb / March 2018.
- It is resolved to strengthen the library resources. The infrastructure of the library should be strengthen.

 16/9/17

Minutes Prepared by: B.Manimekala – IQAC Member

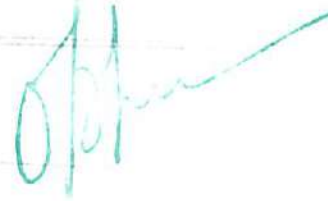





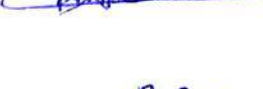







(Dr.OB.PramodKumar)
IQAC Chairperson





The following are the members attended the meeting :

S.No.	MEMBERS	SIGNATURE
01.	Dr. OB. PRAMOD kumar	
02.	Mrs. BINDU AJEET.	
03.	Dr. B. SAMPATH kumar	
04.	Mr. JOHN GRASIAS	
05.	Mr. PRAKASH S.	
06.	Mrs. N. SANTHANA KRISHNA.	
07.	Dr. PRADEEPA.	
08.	Mr. MANIKANTAN. K	ABSENT
09.	Mr. C. RANJITHA kumar.	K. 
10.	Mrs. S. UMA MAHESWARI	 16/9/2017
11.	Ms. B. MANIMERALA	 16/9
12.	Ms. ASHVA THY	 16/9/17
		 16/9/17

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IQAC -QUALITY CIRCLE - ACTION TAKEN REPORT

Format No:	Meeting on	Report on	
AJKCAS/QM/FM/MM-R	16.09.2017	17.05.2018	

S. NO.	SUGGESTIONS	STATUS
1.	Conduct of certificate courses and value-added courses	Certificate Courses (interdisciplinary) are conducted.
2.	Conduct of Alumni Meets and Parents Teacher Meetings.	Alumni meets at chapter levels are organized once a year. Parents teachers meeting is organized once in a semester.
3.	Increasing library resources	The library stock was increased. There are 5443 books, 189 reference books, 20 journals, and 460 e-journals.
4.	Organizing FDPs	5 days Interaction session with various HR managers, Career guidance programs were conducted for the student's orientation program were conducted for faculty as well as non-teaching faculty members
5.	Strengthening research activities	103 research articles were published in UGC-approved journals and 12 research papers were presented in conferences. Staff members are motivated to register for MPhil and Ph.D. degrees.
6.	Encouraging consultancy activities	VISCOM department provided consultancy to ASFASM for videography and recording of the conference - Advantech 2017, held on 25th Nov 2017.
7.	Introducing Digital learning by making the campus Wi-Fi enabled	Wi-Fi facility was made available on the campus.

Prepared by: B.Manimekala - IQAC Member


(Dr. OB. Pramod Kumar)
IQAC Chairperson