AJK COLLEGE OF ARTS AND SCIENCE

(AUTONOMOUS)

AN ISO 21001 : 2018 CERTIFIED INSTITUTION

STARS RISE HERE...

Affiliated to Bharathiar University, Coimbatore Approved by Govt. of Tamil Nadu
Recognized by UGC, New Delhi Under Section 2(f) and 12(B)

Palakkad Main Road, Navakkarai, Coimbatore, Tamil Nadu - 641105. Ph : 0422 - 3501700

www.ajkcas.com [f] /ajkcollege [◎] /ajkinstitutions

ACCREDITED WITH GRADE

A+

NAAC

HAND BOOK &
ACADEMIC CALENDAR
2023 - 2024

தேசிய கீதம்

ஜன கண மண அதிநாயக ஜய ஹே
      பாரத பாக்ய விதாதா
பஞ்சாப ஸிந்து குஜராத மராட்டா
      திராவிட உத்கல பங்கா
விந்திய ஹிமாசல யமுனா கங்கா
      உச்சல ஜலதி தரங்கா
தவ சுப நாமே ஜாகே
      தவ சுப ஆசிஸ மாகே
      காஹே தவ ஜய காதா
ஜன கண மங்கள தாயக ஜய ஹே
      பாரத பாக்ய விதாதா
ஜய ஹே ஜய ஹே ஜய ஹே
      ஜய ஜய ஜய ஜய ஹே!

- மகாகவி இரவீந்திரநாத் தாகூர்

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
      தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து வாழ்த்துதுமே!
      வாழ்த்துதுமே!
      வாழ்த்துதுமே!

- மனோன்மணீயம் பெ. சுந்தரனார்

Working Hours
Mon-Sat 9:00 AM to 4.30 PM

PERSONAL MEMORANDUM

Name : ....

Reg. No. : ....

Department : ....

Class : ....

Date of Birth : ....

Blood Group :...............Height.................CM Weight.................Kg

Dayscholar/ Hosteller : ....

Address : ....

....

....PIN:................................

E Mail ID : ....

Mobile No. : ....

PAN : ....

Aadhaar No. : ....

Bank Details

Bank Name & Branch : ....

A/C. No. : ....

COLLEGE COMMITTEE

Prof . Dr. Ajeet Kumar Lal Mohan
Chairman, Professor & Research Guide
Dept. of Catering Science and Hotel Management
Secretary, AJK College of Arts and Science

Prof. Dr. A. Vimala
University Representative
Professor & Head
Department of Extension, Career Guidance and Student Welfare
Bharathiar University, Coimbatore

Prof. Dr. S. Raju
Principal

Members

Er. K. Murugaiah
Management Representative
Chief Executive Officer
Karpagam Academy for Higher Education, Coimbatore

Prof. Dr. B. Sampath Kumar
Management Representative
Former Principal, PSG College of Arts and Science, Coimbatore

Prof. Mrs. Bindu Ajeet
Management Representative
Director, Associate Professor
Dept.of Catering Science and Hotel Management
AJK College of Arts and Science

Prof. Mrinalini R David
Management Representative
Former Principal, Bishop Appasamy College of Arts and Science, Coimbatore

Prof. Dr. G. R. Dinesh Kumar
Vice Principal
Faculty Representative

Prof. Dr. M. Jasmine Priya
Assistant Professor & HoD, Department of Languages
Faculty Representative

ACADEMIC YEAR
2023 - 24

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CHAPTER - I

ABOUT THE COLLEGE

AJK College of Arts and Science (AJKCAS), Coimbatore, Tamil Nadu, established in 2007, is an autonomous institution accredited by NAAC with A+ grade. It is an ISO 21001:2018 certified new-age co-educational institution recognized by UGC with 2(f) and 12(B) status and affiliated to Bharathiar University, Coimbatore. It is built on core fundamentals to create and nurture a talent pool of youth focused on curiosity, creativity, critique and character. The college follows a comprehensive curriculum and a learner-centric approach to teaching with emphasis on holistic development of its students. It is the first affiliated institution in Tamil Nadu to offer a Ph.D. in Catering Science and Hotel Management (CS&HM).

The institution has a community-service approach providing opportunities to students hailing from rural areas, girl students and students from marginalized sections of society. It has marked its significant presence by attaining 115th rank amongst the Higher Educational Institutions in India with its effective participation in the country's rural development process through "Unnat Bharat Abhiyan".

The college provides a high degree of personalized education and supports the advancement and dissemination of knowledge through quality teaching, research and scholarly activities. In addition to academic, vocational and technical skills, AJKCAS facilitates the students to gain knowledge and develop relevant values, attitudes and skills for a fuller participation in society through life skills.

With the focus on technology-based e-learning that combines online and on-campus learning, in tune with present times, the college builds in students' skills needed to leapfrog to a brighter future. Likewise, FDPs are planned and conducted regularly to upskill teachers and facilitate in digital learning and adapt innovative pedagogies in their subject areas. Besides teaching regular curricular subjects, the college also provides value-added courses, certificate and diploma courses to bridge skill gaps and prepare the students' industry/placements.

The institution offers a wide range of activities and students are encouraged to involve themselves in any of them. Facilitating work in different realms of fine arts is an integral part of student life. 25 Committees, 13 Cells, 24 Clubs, 5 Centres and 11 Organizations at AJKCAS, help the students to build and develop their personality and skills. The students are also motivated to conduct and participate in various curricular, co-curricular and extracurricular activities. The college has excellent placement records. It has strong industrial relations through more than 130 MoUs, collaborations and linkages.

Education transforms lives and is at the core of AJKCAS. Learning here is, therefore, sure to unfold into a never-before experience. The proven record of achievements of its founders and College Committee members only shows the deep sense of passion and commitment the team has towards cementing a place from where all future stars will rise.

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VISION

- Towards building a dynamic learning community with ethical values, a kindled sense of environmental sustainability and societal service, to meet global demands and challenges.

MISSION

The institution is committed to transform lives and serve the society through quest for excellence in teaching, innovation, lifelong learning, cultural enrichment and outreach services.

To achieve its Vision and Mission, the College will endeavour:

- To create an intellectually inspiring, academically challenging culture of teaching and leading-edge research conducive to academic / professional excellence and lifelong learning for the learner and learning process.

- To provide holistic benchmarked education using state-of-art facilities in a participative learning environment for inculcating in-depth knowledge through accredited programs.

- To create a collaborative environment for a free exchange of ideas where creativity, innovation and entrepreneurship flourish.

- To produce industry-ready graduates by imparting value-added programs, skill development courses, improved industry- institution interactions and enhanced placement activities.

- To inculcate, in our students, a deep sense of social responsibility, concern towards environmental sustainability and development and communal harmony that transform them into socially responsible citizens.

CORE VALUES AND BELIEFS

Academic Excellence

The College strives for an uncompromising quality and excellence in teaching, learning, research and scholarship across various disciplines. It ensures continuous engagement in the scholarly activities. It is strongly driven towards creativity, innovation and entrepreneurship.

Access to Education in Rural Areas

Imparting quality access to education for rural students is considered one of the institution's core beliefs. It strives to promote pilot activities like free bus facilities, scholarships and freeships that enhance education among rural habitants to a great extent.

Environmental Sustainability

The institution is aware of its environmental responsibilities and embraces principle of sustainable development to ensure that any adverse environmental impact of its activities is minimised. The college campus itself is eco-friendly. Many efficient green practices like plastic-free campus, organic farm, medicinal/herbal garden, maximum green cover, usage of eco-friendly products and bicycles are practised.

Inclusiveness, Service and Empathy

The College commits to nurture and preserve an environment of safety, trust, mutual respect, equality and diversity in its all endeavours to ensure fairness and inclusiveness. It seeks to serve the diverse, personal and professional development need of its constituents and encourage habit of engagement, caring and civic responsibility by emphasizing a connect between service, excellence and career growth.

Social Responsibility

The institution adheres to the tenets of social responsibility to balance the economy and ecosystem. It involves students in Village adoption programmes and various socially responsible activities.

Ethicality

The College upholds the highest ethical values, integrity and professionalism and an unwavering commitment to academic freedom, transparency, openness, communication and accountability.

Quaility Policy

The College in alignment with its Vision and Mission is zealous and committed to achieve complete stakeholder satisfaction by

- Providing skill - oriented and value – based transformative education

- Ensuing state-of–the –art infrastructural facilities through frequent up-gradation

- Enhancing the quality of teaching-learning process and industry-institute collaborations

- Establishing support system for enhancing the research culture

- Building a dynamic learning community strengthened by moral values that promote socially responsible citizenship and

- Ensuring continual improvement of Quality Management System

PROGRAMMES OFFERED

Under Graduate (UG) Programmes

- B.Sc. Artificial Intelligence & Machine Learning
- B.Sc. Digital and Cyber Forensic Science
- B.Sc. Computer Science with Data Analytics
- B.Sc. Catering Science & Hotel Management
- B.Sc. Computer Science
- B.Sc. Electronics and Communication Systems
- B.Sc. Costume Design & Fashion
- B.Sc. Visual Communication (Electronics-Media)
- B.Sc. Biotechnology
- B.Sc. Forensic Science
- B.Com. with Computer Applications
- B.Com. Professional Accounting
- BCA
- B.B.A. with Computer Applications
- B.B.A. Aviation Management
- B.B.A. Logistics and Supply Chain Management

Post Graduate (PG) Programmes

- M.Sc. Computer Science
- M.Sc. Cyber Security
- M.Com.

Research Programmes

Ph.D. (FT / PT)

- Catering Science & Hotel Management
- Computer Science
- Management
- Commerce
- Tamil

Bharathiar University/ NCVRT and Other Diploma and Certificate Courses

- Cyber Security
- Data Analytics
- Mushroom Cultivation Techniques
- Big Data & Data Science - Analytics with R(HP)
- DBMS with SQL
- PCB Designing
- Basics of Cloud Computing
- Forensic Accounting
- Adobe Illustrator
- Acting & Film Making
- Cloud Computing (IBM)
- Flower, Vegetable & Fruit Carving
- Full Stack Development
- IOT Based AI Techniques
- Logistics & Supply Chain Management

- Pen Testing
- Soft Computing
- Virtual Reality
- Vermi Composting Techniques
- Computerized Financial Management
- Computer Hardware & Networking
- Data Base Programming
- Cabin Crew Management
- Graphics & Web Designing
- Python with Raspberry
- Secretarial Practice
- Internet Applications & E-Commerce
- Clinical Trial on Drug Designing
- Office Management
- Basics of AI & Data Science
- Forensic Photography

TEACHING STAFF

Dr.S.RAJU	Principal
Dr.G.R.DINESH KUMAR	Vice Principal

DEPARTMENT OF COMMERCE

Dr.N.A.ANCY SIMI	Assistant Professor & HoD
Dr.M.KAVITHA	Assistant Professor
Mrs.D.ROSHINI	Assistant Professor
Mrs.K.M.IRFANA THASNEEM	Assistant Professor
Ms.T.R.SARASWATHY	Assistant Professor

DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

Dr.A.S.ANEESHKUMAR	Assistant Professor & HoD
Dr.B.SURESH KUMAR	Assistant Professor
Mr.S.JOHN GRASIAS	Assistant Professor, Dean Admissions
Mr.M.RAJESHKUMAR	Asst. Professor & Co-ordinator PG-CS
Mrs.N.RAJESHWARI	Assistant Professor
Mrs.A.MEENA	Assistant Professor
Mrs.B.RESHMA	Assistant Professor
Mr.R.JOHN WESLY	Assistant Professor
Mrs.R.REKHA	Assistant Professor
Mrs.V.THENMOZHI	Assistant Professor
Ms.MIDHILA A ASHOK	Teaching Assistant

DEPARTMENT OF COMPUTER SCIENCE WITH DATA ANALYTICS

Mr.U.SATCHITHANANTHAM	Assistant Professor & Co-ordinator
Mrs.N.SINDHU REKHA	Assistant Professor

DEPARTMENT OF DIGITAL AND CYBER FORENSIC SCIENCE

Mr.A.KAMALRAJ	Assistant Professor & Co-ordinator
Mrs.R.PRIYANKA	Assistant Professor
Mrs.SANDRAMOL M. KAMAL	Assistant Professor
Ms.G.ASWATHY	Assistant Professor
Mrs.M.SHAMNA	Assistant Professor
Mr.A.T.KISHORE KARTHIKEYAN	Teaching Assistant

DEPARTMENT OF ARTIFICIAL INTELLIGENCE & MACHINE LEARNING

Mr.R.BALAMURUGAN	Assistant Professor & Co-ordinator
Mrs.P.SHEETHAL	Assistant Professor
Mr.N.R.VENKATACHALAM	Assistant Professor

DEPARTMENT OF CATERING SCIENCE & HOTEL MANAGEMENT

Dr.AJEET KUMAR LAL MOHAN	Professor
Mrs.BINDU AJEET	Associate Professor
Mr.BIDHU BUSAN DAS	Dean Culinary
Mr.ARUL PRINCE	Assistant Professor & HoD
Mr.SHELTON ISIDORE D'CRUZ	Teaching Assistant
Mr.S.NALLATHAMPIRAJAN	Chef
Mr.R.MANOJ KUMAR	Teaching Assistant

DEPARTMENT OF VISUAL COMMUNICATION (ELECTRONICS MEDIA)

Mr.T.K.RUPESH KUMAR	Assistant Professor & HoD
Mr.R.PRAKASH PUROHIT	Assistant Professor
Ms.NANDA S. DAS	Assistant Professor
Mr.R.KARTHIK	Video Editor

DEPARTMENT OF COSTUME DESIGN & FASHION

Mrs.RAGHI THAZHATHUKUNNEL	Assistant Professor &Co-ordinator
Mrs.G.MANOPRABA	Assistant Professor
Mrs.D.MANIMEHALA	Assistant Professor
Ms.M.HARINI	Teaching Assistant
Mrs.R.WAFAA	Fashion Tutor

DEPARTMENT OF MANAGEMENT

Dr.S.UMAMAHESWARI	Associate Professor & HoD, Deputy Controller of Examinations
Mr.A.KADAR MOHIDEEN	Assistant Professor
Mrs.G.POORNIMA	Assistant Professor
Mrs.P.SIBIYA MARY	Assistant Professor

DEPARTMENT AVIATION MANAGEMENT

Dr.E.DEEPA	Assistant Professor & HOD, Dean-TQM
Dr.M.SASIDHARAN	Assistant Professor
Mrs.JYOTHI MAHESH	Assistant Professor

DEPARTMENT OF BIOTECHNOLOGY

Mrs.SARIGA JAYADEVAN	Assistant Professor & Co-ordinator
Mr.B.PREETHAM KUMAR	Assistant Professor
Ms.JENIFER M. XAVIER	Assistant Professor

DEPARTMENT OF ELECTRONICS AND COMMUNICATION SYSTEMS

Mr.S.SARAVANAN	Assistant Professor & HOD, Controller of Examination
Dr.P.KARTHIK	Assistant Professor

DEPARTMENT OF FORENSIC SCIENCE

Ms.K.B.SHILPA ARAVINDAN	Assistant Professor, Co-ordinator
Ms.JANE SHILU	Assistant Professor

DEPARTMENT OF LANGUAGES

Dr.M.JASMINE PRIYA(TAMIL)	Assistant Professor & HOD
Mr.R.CHRISTOPHER (TAMIL)	Assistant Professor
Mrs.P.USHARANI (TAMIL)	Assistant Professor
Mrs.A.DEVIKA (HINDI)	Assistant Professor
Ms.A.ESWARI (HINDI)	Assistant Professor
Mrs.A.RAJITHA (MALAYALAM)	Assistant Professor
Mr.A.VINISTEN (MALAYALAM)	Assistant Professor
Mrs.V.SUMATHY (ENGLISH)	Assistant Professor
Mr.G.KIRUBAINESAN (ENGLISH)	Assistant Professor
Mr.D.PRAVEEN (ENGLISH)	Assistant Professor
Mrs.G.JIJIMOL (ENGLISH)	Assistant Professor
Mrs.A.BHUVANESHWARI (MATHS)	Assistant Professor
Mrs.S.AKILA (MATHS)	Assistant Professor
Mrs.M.NANDHINI (MATHS)	Assistant Professor
Ms.K.MENAGA PRIYA (MATHS)	Assistant Professor

INTERNAL QUALITY ASSURANCE CELL

Dr.S.MOHANAVEL	Director
Mrs.SUJITHA AMALIN NANCY A	Co-ordinator

DEPARTMENT OF PHYSICAL EDUCATION

Mr.V.ELAYARAJA	Physical Education Director

DEPARTMENT OF LEARNING & DEVELOPMENT

Mr.S.PRAKASH	Director

DEPARTMENT OF LIBRARY

Mrs.J.S.GOPIKA	Librarian

NON-TEACHING STAFF

ADMINISTRATION OFFICE

Mrs.PRAMEELA K.NAIR	HR Officer
Mrs.J.JOISY	HR Assistant
Mrs.K.G.LEKHA	Admission Councellor
Mrs.R.ANU	Receptionist

ADMISSION LOUNGE

Mrs.M.ANJANA	Admission Councellor
Mrs.S.SUKANYA	Admission Councellor
Ms.V.MARIYA STENO	Admission Councellor

ACCOUNTS SECTION

Mrs.R.JISHA	Accountant
Mrs.G.ANNAPOORANI	Accountant

IQAC

Mrs.V.TAMILSELVI	Office Assistant

EXAM CELL

Mrs.P.PRIYA	Office Assistant
Mrs.A.PRIYADHARSINI	Office Assistant

ERP SECTION

Mrs.S.THAYA NANDHINI	ERP Assistant

SYSTEM ADMINISTRATION

Mrs.M.RENUPRIYA	System Administrator
Mr.S.IYYADURAI PAULRAJ	Computer Programmer
Mr.S.T.KAVIN VENKATESH	Computer Programmer

LIBRARY

Mrs.B.PRIYA	Library Assistant
Ms.V.AARTHI	Library Assistant

DEPARTMENT OF TRANSPORT

Mrs.N.SUMATHI	HR Assistant
Mr.RATHNASAMY	Welder
Mr.RADHAKRISHNAN	Mechanic
Mr.RAFEEQ	Mechanic

DESIGNING SECTION

Mr.S.JAYA PRAKASH	Designer
Mr.R.JUBIN KUMAR	Graphic Designer
Mr.B.RAJESH	SEO Analyst

MAINTENANCE SECTION

Mr.AMUL DAS	Electrician
Mr.VIJAYA KUMAR	Maintenance Supervisor

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CHAPTER - II
ACADEMIC REGULATIONS
OUTCOME BASED EDUCATION

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DEFINITON

Outcome-based education or outcomes-based education (OBE), also known as standards-based education, is an educational theory that bases each part of an educational system around goals (outcomes). By the end of the educational experience, each student should have achieved the goal. There is no single specified style of teaching or assessment in OBE; instead, classes, opportunities and assessments should all help students achieve the specified outcomes. The role of the faculty adapts into instructor, trainer, facilitator and/or mentor based on the outcomes targeted.

TERMINOLOGIES ASSOCIATED WITH OBE

• **Programme Learning Outcomes**(PLOs) are narrow statements that describe what the students are expected to know and would be able to do upon the graduation. These relate to the skills, knowledge and behavior that students acquire through the programme.

• **Course Learning Outcomes** (CLOs)are narrower statements that describe what the students are expected to know and would be able to do at the end of each course/subject.

• **Programme Educational Objectives** (PEOs) are the educational objectives of a degree programme, the statements that describe the expected achievements of graduates in their career and what the graduates are expected to perform and achieve during the first few years after graduation

• **Programme Specific Outcomes** (PSOs) are what the students should be able to do at the time of graduation. The PSOs are programme specific. PSOs are written by the department offering the program. These outcomes are clearly defined by the institution at the beginning of the academic year and classes will be handled in such a way which will help the wards to achieve the desired outcomes.

• **Learning Outcome-based Curriculum Framework** (LOCF) is a framework that works towards a more holistic experience for students, focusing on knowledge delivery in higher education and also on application of knowledge through field & lab work and emphasises on application of knowledge to real life experiences.

NOTE: The Programme Learning Outcomes and Course Learning Outcomes of all the departments are available in the college. Please refer the college website to know the course learning outcomes for individual courses.

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A. UNDER GRADUATE PROGRAMMES FOR THE BATCH - 2023 -2024

The college is affiliated to Bharathiar University and every student must compulsorily go through and adhere to the academic regulations of Bharathiar University for their respective programmes.

1. Duration of the Programme

The programme shall extend over a period of three years comprising of six semesters with two semesters in one academic year. There shall not be less than 90 working days for each semester. Examination shall be conducted at the end of every semester for the respective courses.

Each semester have 90 working days consists of 5 teaching hours per working day. Thus, each semester has 450 teaching hours and the whole programme has 2700 teaching hours.

2. Programme of Study

The Programme of study for the UG degree programmes of all branches shall consist of the following

Part - I

Tamil or any one of the following modern/classical languages i.e. Telugu, Kannada, Malayalam, Hindi, Sanskrit, French, German, Arabic & Urdu.

The course shall be offered during the first four semesters with one examination at the end of each semester (4 programmes – 12 credits).

Part – II : English

The course shall be offered during the first four semesters with one examination at the end of each semester (4 programmes – 12 credits).

Part – III

Core Courses

As prescribed in the Scheme of Examination.

Examination shall be conducted in the core courses at the end of every semester

For the programmes with 4 semester languages, 15 core courses with 60 credits are to be offered.

For the programmes with 2 semester languages, 19 core courses with 74 credits are to be offered.

Allied Courses

As prescribed in the Scheme of Examination, 4 courses, one each in I, II, III and IV semesters for a total of 16 credits are to be offered.

Elective Courses

Three elective courses with 12 credits are to be offered one in the V semester and two in the VI Semester. Elective courses are to the selected from the list of electives prescribed by the Board of Studies concerned.

Part – IV

1(a) Those who have not studied Tamil upto X std / XII std and taken a non-Tamil language under Part-I shall take Tamil comprising of two courses with 2 credits each (4 credits). The course content of which shall be equivalent to that prescribed for the 6th standard by the Board of Secondary Education and they shall be offered in the third and fourth semesters.

There shall be no external examinations and the students shall be assured as per the scheme of Continuous Internal Assessment (CIA) for the total marks prescribed.

(OR)

(b) Those who have studied Tamil upto XII std and taken a non-Tamil language under Part-I shall take Advanced Tamil comprising of two courses with 2 credits each (4 credits) in the third and fourth semesters.

(OR)

(c) Others who do not come under the above (a) and (b) categories can choose the following non-major electives comprising of two courses with 2 credits each (4 credits) in the third and fourth semesters.

1). Yoga for Human Excellence / Women's Rights / Constitution of India (III semester.) 2). General Awareness (IV semester.)

2.Skill Based Courses

All the UG programmes shall offer of four courses of skill based subjects one each in III, IV, V & VI semester with 3 credits each (12 credits) for which examination shall be conducted at the end of the respective semesters.

3. Environmental Studies

All the UG programmes shall offer a course in Environmental Studies subjects and it shall be offered in the first semester. Examination shall be conducted at the end of the semester (one course with 2 credits).

4. Value Education

All the UG programmes shall offer a course in "Value Education – Human Rights" subjects and it shall be offered in the second semester. Examination shall be conducted at the end of the semester (one course with 2 credits).

The assessment for the category in Part – IV 1 (b) & (c) and 3, 4 subjects shall be through external examination for the total marks prescribed. There shall be no CIA.

Part –V: Extension Activities

Every student shall participate compulsorily for period of not less than two years (4 semesters) in any one of the following programmes.

NSS   NCC   Sports   YRC   RRC   UBA   SESREC   REDC   ROVERS   RANGERS

Each student should actively participate for not less than 60 hrs per semester & 240 hrs in total in the activities to be conducted for the completion of the programme.

3. Other Extra curricular activities

The student's performance shall be examined by the staff in-charge of extension activities along with the Head of the respective department and a senior member of the Department on the following parameters. The marks shall be sent to the Controller of Examinations before the commencement of the final semester examinations.

4. Requirement to Appear for the Examinations

a) A candidate shall be permitted to appear for the university examinations for any semester (practical/theory) if

   i) he/she secures not less than 75% of attendance in the number of working days during the semester.

   ii) he/she earns a progress certificate from the Head of the Institution, of having satisfactorily completed the course of study prescribed in the scheme of examinations for that semester as required by these regulations and

   iii) his/her conduct has been satisfactory.

Provided that it shall be open to the Syndicate, or any authority delegated with such powers by the Syndicate, to grant exemption to a candidate who has failed to earn 75% of the attendance prescribed, for valid reasons, subject to usual conditions and the Ordinance No.1 of 1990 of the University.

b) A candidate who has secured less than 65% but 55% and above attendance in any semester has to compensate the shortage in attendance in the subsequent semester besides earning the required percentage of attendance in that semester and appear for both semester papers together at the end of the later semester.

c) A candidate who has secured less than 55% of attendance in any semester shall not be permitted to appear for the regular examinations and to continue the study in the subsequent semester. He/she has to rejoin the semester in which the attendance is less than 55% .

d) A candidate who has secured less than 65% of attendance in the final semester has to compensate his/her attendance shortage in a manner as decided by the concerned Head of the Department after rejoining the same course.

5. Restrictions to Appear for the Examinations

a) Any candidate having arrear paper(s) shall have the option to appear in any arrear paper along with the regular semester papers.

b) "Candidates who fail in any of the course of Part I, II, III, IV & V of UG degree examinations   shall complete the course concerned within 5 years from the date of admission to the said programme and should they fail to do so, they shall take the examination in the texts/ revised syllabus prescribed for the immediate next batch of candidates. If there is no change in the texts/syllabus they shall appear for the examination in that course with the syllabus in vogue until there is a change in the texts or syllabus. In the event of removal of that course consequent to change of regulation and / or curriculum after 5 year period, the candidates shall have to take up an equivalent course in the revised syllabus as suggested by the Chairman and fulfill the requirements as per the regulation curriculum for the award of the degree.

6. Medium of Instruction and Examinations

The medium of instruction and examinations for the courses of Part I, II & IV shall be the language concerned. For part III courses other than modern languages, the medium of instruction shall be either Tamil or English and the medium of

examinations is English/Tamil irrespective of the medium of instructions. For modern languages, the medium of instruction and examination shall be the language concerned.

7.   Submission of Record Note Books for Practical Examinations

Candidates appearing for practical examinations should submit bonafide Record Note Books prescribed for practical examinations, otherwise the candidates shall not be permitted to appear for the practical examinations.

8.   Passing Minimum

a)   A candidate who secures not less than 40% in the external examination and 40% marks in the external examination & CIA put together in any course of Part I, II, III & IV shall be declared to have passed the examination in the course (Theory or Practical).

b)   A candidate who secures not less than 40% of the total marks prescribed for the course under part IV degree programme irrespective of whether the performance is assessed at the end semester examination or by CIA shall be declared to have passed in that course.

c)   A candidate who passes the examination in all the courses of Part I, II, III, IV & V shall be declared to have passed, the whole examination.

9. Distribution

Table – 1(A): The following are the distribution of marks for external and internal for external examination and CIA and passing minimum marks for theory papers of UG/ PG programmes.

TOTAL MARKS		EXTERNAL		INTERNAL	Overall Passing Minimum for total marks (Internal + External)
		Max. marks	Passing Minimum for external alone		
PG	100	75	38	25	50
UG	100	75	30	25	40

Table – 1(B): The following are the Distribution of marks for the CIA in the theory papers of UG/PG programmes .

	For Theory - UG / PG Courses	Distribution of Marks
1.	Tests	5
2.	End semester model test (3 hours)	7
3.	Assignments / Seminar / Quiz	4
4.	Class Participation	3
5.	Attendance	3
6.	Utilization of Library	3
	TOTAL MARKS	**25**

Table – 2(A): The following are the distribution of marks for End Semester examinations and CIA and passing minimum marks for the practical courses of UG/PG programmes

TOTAL MARKS		EXTERNAL		INTERNAL (Internal + External)	Overall Passing Minimum for total marks
		Max. marks	Passing Minimum for external alone		
PG	100	60	30	40	50
UG	100	60	24	40	40

Table – 2(B): The following are the distribution of marks for the CIA in UG/PG practical courses

1.	Performance in the Laboratory	20
2.	Model Exam	10
3.	Attendance	3
4.	Record note book	7
	TOTAL MARKS	**40**

10. Grading:

Once the marks of the CIA and end-semester examinations for each of the course are available, they shall be added. The mark thus obtained shall then be converted to the relevant letter grade, grade point.

11. Improvement of marks in the courses already passed

Candidates desirous of improving the marks awarded in a passed course in their first attempt shall reappear once within a period of subsequent two semesters. The improved marks shall be considered for classification but not for ranking. When there is no improvement, there shall not be any change in the original marks already awarded.

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B. UNDER/POST GRADUATE PROGRAMMES
FOR THE BATCH 2021-22 ONWARDS

1. Process of Examination and Assessment under CBCS Blended with OBE

1.1   The course of study in UG and PG programmes shall be based on the pattern of CBCS with CIA and comprehensive external examination (CEE) for each of the core / elective / ancillary / language / practical papers.

1.2   The odd semester classes shall commence in June / July and those of even semester in December. CEE shall be held as the end semester University examinations. The examination of the odd semester shall be scheduled in November/December and that of the even semester in April / May.

1.3   Each candidate in a UG programme shall earn a minimum of 140 credits, which include credits for language papers/ ancillary/ core/ elevtive / practical papers and extension activities. Each candidate in a PG programme shall earn a minimum of 90 credits, which include credits for core / elective / supportive / practical papers.

1.4   There shall be a provision for earning additional credits by the candidates who opt for non-scholastic courses, viz., online SWAYAM/MOOC, value added and certificate courses each having at least 2 credits.

1.5   The non-scholastic courses shall not be considered for computing the CGPA (Cumulative Grade Point Average).

2. Components for Internal Assessment and Distibution of Marks for CIA and CEE

2.1   Tests, assignments and seminars shall be the components for CIA. A maximum of 40 percent marks in the case of the total 75/150 marks and 50 percent marks in the case of the total 50/100 / 200 marks shall be allotted under CIA in each theory paper offered by the Department.

2.2   Three tests(Test 1, Test 2 and Test 3) for CIA for each core / elective / supportive papers offered in a semester shall be conducted in the following manner:

•   Test 1 and Test 2 may be the unit-based tests

•   Test 3 may be the model test

•   25% weightage to each of Test 1 and 2 and 50% weightage to Test 3

2.3   The average of two or three assignments for CIA for each core / elective papers offered in a semester shall be taken as the marks for the assignment component.

2.4   At least one seminar / one component in 'others' category shall be considered to arrive at the marks for seminar / other component.

CHAPTER - III

CLUBS, CELLS, CENTRES, COMMITTEES, ORGANISATIONS

Clubs

Rising Star Cultural Club

Commerce Club

Photography Club

Designers Merge Club

Heritage Club

Eco Club

Readers Club

Language Club

Culinary Club

Staff Club

Zero Bug Club

Research Club

Bio Gene Club

AI Club

Cyber Forensic Club

Anti-Drug Club

Consumer Club

Electoral Literacy Club

Aviation Business Club

Data Analytics Club

Tourism Club

AJK Kovai Bikers Club

Trekking Club

Indywood Film Club

Juristic Club

Cells

Internal Quality Assurance Cell

Curriculum Development Cell

Skill Development Cell

Alumni Cell

OBC & Minority Cell

SC / ST Cell

Placement Cell

Industry Institute Interaction Cell

Women Empowerment Cell

Entrepreneurship Development Cell

Equal Opportunities Cell

IPR Cell

TQM Cell

Centres

AJK Academy of Competitive Exams

AJK UGC NET/SET Guidance Centre

AJK Innovation Incubator

Centre for Digital Learning

Research Centre

Statutory Bodies and Committees

1. Governing Body
2. Academic Council
3. Board of Studies
4. Finance Committee

Non-Statutory Bodies and Committees

Planning & Evaluation Committee

Examination Committee

Timetable Committee

College Committee

Academic Audit Committee

Admission Committee

Extra-Curricular Activities Committee

Students/Foreign Students Welfare Committee

Internal Compliants Committee

Grievance Redressal Committee

Laboratory Committee

Research Advisory Committee

Anti-Ragging Committee

Library Committee

Disciplinary Action Committee

Feedback Committee

Website Committee

Transport Committee

Cafeteria Committee

Newsletter Committee

Academic Calendar Committee

Hostel Committee

Organisations

National Cadets Corps (NCC)

National Service Scheme (NSS)

Pudhumai Penn Scheme

Naan Mudhalvan Scheme

Youth Red Cross (YRC)

Social Entrepreneurship, Swachhta & Rural Engagement Cell (SESREC)

Rural Entrepreneurship Development Cell (REDC)

Red Ribbon Club (RRC)

Institution's Innovation Council (IIC)

Unnat Bharat Abhiyan (UBA) Cell

Rovers & Rangers

Atal Ranking of Institutions on Innovation Achievements (ARIIA)

Kalam Program for Intellectual Property Literacy and Awareness Campaign (KAPILA)

CHAPTER - IV
CODE OF CONDUCT FOR STUDENTS

1. PREAMBLE

This Handbook indicates the standard procedures and practices of AJK College of Arts and Science for all students enrolling with the Institute for pursuing various courses. All students must know that it is incumbent upon them to abide by this Code of Ethics and Conduct (hereinafter referred to as the 'Code') and the rights, responsibilities including the restrictions flowing from it. That the Institute's endeavor by means of enforcing this Code is to pioneer and administer a student discipline process that is egalitarian, conscientious, effectual and expeditious; and providing a system which promotes student growth through individual and collective responsibility.

2. RESPONSIBILITIES OF STUDENTS

Students are members of the college community and citizens of the state. As citizens, students are responsible to the community of which they are a apart and as students, they are responsible to the academic community of the college.

Admission to the college carries the presumption that students will conduct themselves as responsible members of the academic community. As a condition of enrollment, all students assume responsibility to observe standards of conduct that will contribute to the pursuit of academic goals and the welfare of the academic community. They are expected to practice high standards of academic and professional honesty and integrity and also to respect the rights, privileges and property of other members of the academic community and the society. They should refrain from any conduct that would interfere with university functions or endanger the health, welfare or safety of other persons.

As a citizen of state, a student should not discriminate on the basis of race, color, creed, age, religion, national or ethnic origin, marital status, sexual preference, physical disability or any other legally protected status. They should at all times conduct themselves in a manner, which is not prejudicial to any law of the land. Their conduct should aim to achieve the meaning, mandate and manifestation as enshrined in the Constitution of India.

3. DISCIPLINARY MISCONDUCT

Any student found to have committed or to have attempted to commit any of the following misconducts is subject to appropriate disciplinary action under this Code. The instances of misconduct are not be interpreted as all-inclusive of situations in which disciplinary action will be invoked. These instances are illustrative and the college reserves the rights to take disciplinary action in appropriate circumstances not set out in the article. The list of misconducts is as follows.

- Academic misconduct

- Disruptive student behavior

- Discriminative behavior

- Falsification

- Refusal to identity

- Illegal or unauthorized possession or use of weapons

- Illegal or unauthorized possession or use of drugs or alcohol

- Unauthorized access and use of property & facilities

- Act of violence, threatening, harassing or assaultive conduct

STUDENT COUNCIL

PURPOSE OF STUDENT COUNCIL

Student Council is an organization operated by students and supervised by adults. The purpose of the student council is to provide the students an opportunity to develop leadership qualities by organizing and carrying out various activities for the benefit of the institution. In addition to planning events that contribute to welfare of the Institution, the student council is the voice of the student body.

COMPOSITION

The Seretary will be Chief Patron and Principal will be the Patron of the Students Council. The Student Council will have an Executive Committee and Representatives from the department level student council.

CHAPTER - V
GENERAL GUIDELINES FOR STUDENTS

CONDUCT AND DISCIPLINE

- All the students are expected to attend the college neatly dressed maintaining decorum.
- Male students should wear full pants with shirt neatly tucked in.
- Female students should wear saree or salwar kameez.
- Every student shall greet the members of the staff on his/her first meeting of the day.
- No student shall leave the class or laboratory without the permission of staff incharge.
- Students shall not move around unnecessarily in the corridors or around the campus during class hours.
- The property of the college has to be maintained properly. Any damage, in any form, will be seriously dealt with.
- The students are forbidden from writing/ scribbling/ painting on the walls and desks.
- Smoking is prohibited in the campus.
- Students found using drugs or liquor will be dismissed from the college.
- Students are banned from participating in political or communal activities.
- Eve – teasing / ragging is an offence with punishment which might result in imprisonment.
- Students should not sit on the parapet walls/steps/staircase/desks/tables.
- Usage of Mobile phone is not allowed during class hours.
- The students have to pay their tution fees/ term fees twice a year, in the month of October and March. The details regarding payment of term fees will be sent through online in LMS, availabe in Chapter VI Academic Calendar 2023-24.

ATTENDANCE AND LEAVE

• Students should attend the classes regularly.

• Attendance is marked for each period at the commencement of the class.

• As per University and college norms regular attendance is required for both theory and practical classes.

• Absence during one period in any session is treated as absent for half a day.

• In case of absence on medical reasons, the student should produce a Medical Certificate from a Registered Medical Practitioner.

• The leave application should be submitted through LMS.

• The leave application with counter signature of the parent/guardian, the tutor (Deputy Warden in case of hostel students) should be submitted in advance or on the first day of return to the college.

• The On-duty form with counter signature of the staff incharge assigned for the particular activity, the organizer of the particular activity should be submitted in advance or on the same day of the acivity in LMS.

• The monthly statement of attendance will be displayed on the department Notice Board by the respective departments within the first five working days every month in a semester.

TRANSPORT

Bus facility is provided by the college to all students. To make the commutation ease for the students, buses are plying in and around Coimbatore, Tirupur, Pollachi and Palakkad.

BUS RULES

• Bus safety depends upon the students' co-operation with the driver.

• The students must remain seated in the bus during travel.

• The students must follow the directions of the bus driver and the staff members.

• The students will not be permitted to travel by a bus other than the one assigned to them.

• No other person except the students is permitted to travel by the college bus.

- The students will not be allowed to board the bus without college identity card and bus identity card.
- Misbehavior at the boarding point, within the bus or outside the bus will be dealt seriously.
- Ragging inside the bus is prohibited. It is an offence. It is a crime and strict disciplinary action will be taken as per law.
- Violation of college rules while commuting by the bus or causing any trouble might result in cancellation of bus facility.
- The student will not be permitted to get down from the bus in the midway once boarded. Shouting in the bus and teasing the public are strictly prohibited. Violation may lead to disciplinary action.
- Any student who is punished for violation of rules and regulations of the college / college bus will permanently lose the bus facility.

LIBRARY RULES

- The library remains open from 9.00 AM to 6.00 PM on all working days.
- Students are admitted in the library and reading room on production of Identity cards.
- Books taken out by students shall not be retained for more than a fortnight (14 days) from the date of issue.
- Failure to return a book on the due date makes the student liable to a fine of Rs.2 per day.
- Borrowers are responsible for the loss or damage to books taken out on loan or for consultation by them.
- The marking of books by pen/pencil, spoiling or injury to binding, underlining of passages, writing of remarks etc. on the leaves of the books or on illustrations, tearing off pages/ pictures etc. Will be held to heavy charges.
- Sub-lending of books is not allowed.
- All the staff and students may get their user ID and password for accessing E-resources from the website: www.nlist.inflibnet.ac.in on submission of e-mail ID to the Librarian.

- Students must clear their dues before they receive their hall tickets for the University examinations at the end of their academic course or before they receive their transfer certificate, if they leave before the completion of their academic course.
- All books taken by the students are to be returned in time for annual stock verification.
- In all matters regarding the library the decision of the Principal shall be final.
- Complaints and suggestions related to services of the library shall be given in writing to the Principal.

LIBRARY BEST PRACTICES

- Computerised library with SOUL software
- Newspaper clippings in the notice board
- Career and Employment information services
- Information literary programmes
- Annual best user awards for students and staff
- Internet facilities/ Digital Library
- Open access system
- Suggestion box and timely response
- mLibrary- any time and any where
- Online journals and magazines
- Organising book talks
- Conducting user survey periodically
- Organising Competitions
- Library under CCTV surveillance
- Exclusive reading room for journals and magazines with audio and video facilities
- Collection of rare books

RULES REGARDING PROJECT/PRACTICAL EXAMINATIONS

- Candidates appearing for project viva-voce should submit a project report in the examination cell within the stipulated time. Otherwise, they will not be permitted to appear for the viva-voce examination.
- Candidates appearing for practical examinations should submit Bonafide Record Note Book prescribed for practical examinations. Otherwise the candidates will not be permitted to appear for the practical examination.

RULES TO BE FOLLOWED BY STUDENTS DURING EXAMINATIONS

- A candidate entering the examination hall must possess the Hall Ticket and Identity card, else his/her admission will be detained to write the examination. In case of impersonation, the accused will be handed over to police authorities for investigation and necessary action.

- Candidates have to occupy their allotted seats 10 minutes before the commencement of examination and maintain discipline and silence inside the examination hall. They have to give due attention to the instructions given by the Hall Superintendent before the commencement and also during the examination.

- No candidate will be permitted to enter examination hall after 30 minutes from the commencement of examination. Similarly, no candidate will be permitted to leave the hall before 45 minutes from the commencement of examination. A candidate who leaves the examination hall will not be permitted to re-enter the hall on any account.

- Candidates should bring their own pens, pencils, erasers, geometrical instruments, calculators etc. and will not be allowed to borrow from others.

- Candidates should use only blue or black ink or ball pen while answering their papers.

- General Clark's Mathematical and Statistical tables will be supplied to candidates on request and the same should be returned immediately after use without any scribbling.

- Candidates are permitted to use only non-programmable calculators.

- Candidates are strictly prohibited from possessing cell phones, smart devices or any such instruments of communication inside the examination hall.

- Candidates must verify and satisfy themselves that they have received the correct question papers before they start answering the questions. Question papers which are not relevant should be returned to the Hall Superintendent

- Students should write on both the sides without omitting any line in the answer script issued during examinations.

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- Candidates are not allowed to write beyond the time prescribed for the examinations.
- Candidates should not detach any sheet from the main answer book or smuggle out additional sheet or main book.
- Candidates should handover the answer books personally to the Hall Superintendent before leaving the examination hall.
- Writing the name or making any appeal to the examiner or writing the internal assessment marks or writing the register number in the additional sheets or any other identifiable marking will be treated as an attempt to influence the examiner. Hence any such act will be considered as malpractice and attract disciplinary proceedings.
- Candidates who are not in a position to write the examination themselves due to temporary illness or blind candidates may be provided a scribe after getting permission of the Principal or Controller of Examinations.

RE-TOTALLING

Candidates who are desirous of having their answer books re-totalled shall apply to the Controller of Examinations in the prescribed form. Application forms can be obtained from the college office. Mode of payment is Online through university web portal for the amount as prescribed by the university per paper.

RE-VALUATION

The request for Revaluation should be sent in the prescribed application form through the envelope within twelve (12) days from the date of publication of result. Mode of payment is Online through university web portal for the amount as prescribed by the university per paper.

AWARDS & RECOGNITIONS FOR STUDENTS

- University Rank Holders
- Class Toppers
- 100 % Attendance Holders
- Best Library Users
- Best Volunteers
- Best Out Going Students
- Cultural Competition Winners
- Co-Curricular Activities Winners
- Extra-Curricular Activities Winners
- Any Other Achievements
- Sports & Games Winners

PHYSICAL EDUCATION

AJKCAS aims to teach the values associated with healthy living through sports, as it plays an essential role in shaping one's personality and maintaining good health. Department of Physical Education gives coaching on various sports and games to the students. The department also organizes inter collegiate sports meets at various levels. The students are encouraged to participate in external competitions. It is mandatory that all students should take active part in either indoor or outdoor activity.

Hence, our students' involvement in sports makes us proud and believe that participation is purposeful. The college has set up facilities / grounds for indoor and outdoor games. Intercollegiate sports tournaments are organized to develop the spirit of healthy competition. Students not only gain valuable experience but also builds a strong friendship along the way. Yoga and meditation are practiced for physical and mental fitness of students. AJKCAS has facilities for the following indoor & outdoor sports & games in the campus.

INDOOR SPORTS & GAMES

● Table Tennis ● Badminton ● Chess ● Carrom ● Gym ● Shuttle Cock

OUTDOOR SPORTS & GAMES

● Athletics ● Tennis ● Badminton ● Football ● Volley Ball ● Basket Ball
● Cricket ● Khabbadi

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ACADEMIC CALENDAR 2023 – 2024

Date	Day	July 2023	Working Day	Day Order
1	SAT			
2	SUN			
3	MON			
4	TUE			
5	WED	World Zoonoses Day		
6	THU			
7	FRI			
8	SAT			
9	SUN			
10	MON	World Population Day		
11	TUE	Paper Bag Day		
12	WED			
13	THU	Commencement of Classes for UG/PG II&III Year	1	I
14	FRI		2	II
15	SAT			
16	SUN			
17	MON		3	III
18	TUE		4	IV
19	WED	Commencement of Odd semester for UG I Year & Induction Program/ Parents Teachers Meeting for I year	5	V
20	THU		6	VI
21	FRI	Vanidasan Birthday	7	I
22	SAT	Parents Teachers Meeting for I year		
23	SUN			
24	MON		8	II
25	TUE	Kargil Vijay Diwas (Kargil Victory Day)	9	III
26	WED	Kavimani Desigavinayagam Pillai's Birthday	10	IV
27	THU		11	V
28	FRI	Sirpi Balasubramaniam Birthday/ International Tiger Day	12	VI
29	SAT	Holiday - Muharram		
30	SUN	Premchand Birthday		
31	MON	Commencement of Bridge Course for UG I Year	13	I

ACADEMIC CALENDAR 2023 – 2024

Date	Day	August 2023	Working Day	Day Order
1	TUE		14	II
2	WED		15	III
3	THU		16	IV
4	FRI	BIENVENUE' 2023 – Welcome Freshers	17	V
5	SAT	Father of Digital Forensic Michael Anderson Birthday		
6	SUN			
7	MON	Bridge Course Exam / Psychometric Test	18	VI
8	TUE		19	I
9	WED		20	II
10	THU		21	III
11	FRI	Class Committee Meeting	22	IV
12	SAT			
13	SUN	National Finance Awareness Day		
14	MON	Independence Day Competitions / Assignment / Case Study Allocation I	23	V
15	TUE	Holiday - Independence Day		
16	WED	National Non-Profit Day	24	VI
17	THU		25	I
18	FRI	World Photography Day	26	II
19	SAT			
20	SUN	World Entreprenueurs Day		
21	MON	Assignment / Case Study Submission I	27	III
22	TUE		28	IV
23	WED	Inter Departmental Cultural Meet-Students	29	V
24	THU	ICON ANALYST-2K23 Inter Departmental Cultural Fest	30	VI
25	FRI	SRAVANMAHOTSAV' 23 / Commencement of CIA For II & III Year / Women's Equality Day / ICON ANALYST-2K23 Inter Departmental Cultural Fest	31	I
26	SAT			
27	SUN			
28	MON	National Sports Day	32	II
29	TUE	Holiday -Onam / Small Industry Day		
30	WED	Class Committee Meeting	33	III
31	THU		34	IV

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ACADEMIC CALENDAR 2023 – 2024

Date	Day	September - 2023	Working Day	Day Order
1	FRI		35	V
2	SAT			
3	SUN			
4	MON	Mu Metha's Birthday	36	VI
5	TUE	Teacher's Day Celebration	37	I
6	WED	Holiday Krishnajayanthi		
7	THU	Mentor Mentee Meeting	38	II
8	FRI		39	III
9	SAT			
10	SUN			
11	MON	AJK DIWAS – SEASON 2	40	IV
12	TUE		41	V
13	WED	Student Council Election/ World First Aid Day	42	VI
14	THU		43	I
15	FRI	Ozone Day	44	II
16	SAT	World Microbiology Day/ World Managers Day	45	III
17	SUN			
18	MON	Holiday Vinayakar Chathurthi / Women Entrepreneurs Day		
19	TUE		46	IV
20	WED	National Forensic Science Week	47	V
21	THU	Commencement of CIA For I Year	48	VI
22	FRI	International Open Data Day	49	I
23	SAT	Parents Teachers Meeting for II/III Year		
24	SUN	Udumalai Narayanakavi Birthday		
25	MON	Assignment / Case Study Allocation II	50	II
26	TUE	Day of the Deaf /World Tourism Day	51	III
27	WED		52	IV
28	THU	Holiday Milad un nabi		
29	FRI	International Translation Day	53	V
30	SAT	World Literacy Day		

ACADEMIC CALENDAR 2023 – 2024

Date	Day	October - 2023	Working Day	Day Order
1	SUN			
2	MON	Holiday - Gandhi Jayanthi		
3	TUE	Assignment / Case Study Submission II / World Animal Welfare Day	54	VI
4	WED		55	I
5	THU		56	II
6	FRI		57	III
7	SAT	Indian Airforce Day		
8	SUN	World Post office Day/ National Post Day		
9	MON		58	IV
10	TUE	Commencement of CIA II FOR II & III Year / Term - II/IV/VI - Fee Payment	59	V
11	WED		60	VI
12	THU	National Disaster Reduction Day	61	I
13	FRI	Class Committee Meeting / International E-Waste Day	62	II
14	SAT	National Aviation Day		
15	SUN	World Food Day		
16	MON	Cake mixing for Christmas	63	III
17	TUE		64	IV
18	WED		65	V
19	THU	Father of Biotechnology Karl Ereky Birthday/ International Air Traffic Controllers' Day	66	VI
20	FRI	International Chefs Day	67	I
21	SAT			
22	SUN			
23	MON	World Development Information Day/ Holiday - Ayutha Pooja		
24	TUE	Holiday - Vijaya Thasami		
25	WED		68	II
26	THU	Mentor Mentee Meeting	69	III
27	FRI	Class Committee Meeting	70	IV
28	SAT	World Internet Day		
29	SUN	World Thrift Day		
30	MON	Rashtriya Ekta Diwas	71	V
31	TUE		72	VI

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ACADEMIC CALENDAR 2023 – 2024

Date	Day	November - 2023	Working Day	Day Order
1	WED		73	I
2	THU	Commencement of Model Examination	74	II
3	FRI	Term - I/III/V Outstanding Dues Payment	75	III
4	SAT			
5	SUN			
6	MON	Commencement of Bharathiar University/ End semester Practical Exams (Tentative)	76	IV
7	TUE		77	V
8	WED		78	VI
9	THU	World Commerce Day/ International Science Day	79	I
10	FRI	DIWALI' 23 Celebration	80	II
11	SAT			
12	SUN	Holiday Deepavali / World Kindness Day		
13	MON		81	III
14	TUE	Distribution of Hall Ticket	82	IV
15	WED	Commencement of University/ End semester Theory Exams (Tentative)	83	V
16	THU		84	VI
17	FRI		85	I
18	SAT			
19	SUN			
20	MON	World Television Day	86	II
21	TUE		87	III
22	WED		88	IV
23	THU		89	V
24	FRI	International Day For The Elimination Of Violence Against Women	90	VI
25	SAT			
26	SUN			
27	MON			
28	TUE			
29	WED	International Computer Security Day		
30	THU			

ACADEMIC CALENDAR 2023 – 2024

Date	Day	December - 2023	Working Day	Day Order
1	FRI			
2	SAT			
3	SUN	International Bank Day/ Navy Day		
4	MON			
5	TUE			
6	WED	Armed Forces Flag Day/ International Civil Aviation Day		
7	THU			
8	FRI			
9	SAT	Cultural Events / Human Rights Day		
10	SUN			
11	MON	Subramaniya Bharathi Birthday		
12	TUE	Sir Edmond Locard Birthday		
13	WED	Commencement of Even Semester for all UG/PG World Energy Conservation Day	1	I
14	THU		2	II
15	FRI	Digital Marketing Day	3	III
16	SAT	Wright Brothers Day/ Faculty Development Program		
17	SUN			
18	MON		4	IV
19	TUE		5	V
20	WED		6	I
21	THU		7	II
22	FRI	Christmas' 23 / Kisan Diwas(Farmers Day)	8	III
23	SAT	National Consumer Rights Day		
24	SUN			
25	MON	Holiday - Christmas		
26	TUE			
27	WED	Faculty Development Program		
28	THU	Faculty Development Program		
29	FRI	Faculty Development Program		
30	SAT			
31	SUN			

ACADEMIC YEAR
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ACADEMIC CALENDAR 2023 – 2024

Date	Day	January - 2024	Working Day	Day Order
1	MON	Holiday New Year		
2	TUE		9	IV
3	WED		10	V
4	THU		11	I
5	FRI	Welkam'24 New Year Celebration / Class Committee Meeting	12	II
6	SAT	Staff Club Tour (Teaching)		
7	SUN			
8	MON		13	III
9	TUE		14	IV
10	WED	Assignment / Case Study Allocation I	15	V
11	THU	National Youth Day/ PONGALO' PONGAL' 24/ Community Pongal Celebration in Adopted Villages	16	I
12	FRI	PONGALO' PONGAL' 24 Community Pongal Celebration in Adopted Villages	17	II
13	SAT	Army Day		
14	SUN			
15	MON	Holiday - Pongal Festival		
16	TUE	Holiday - Thiruvalluvar Day		
17	WED	Holiday - Uzhavar Thirunal		
18	THU		18	III
19	FRI	Class Committee Meeting	19	IV
20	SAT	Vaikom Muhammed Basheer Birthday/ Alumni Meet-Palakkad	20	V
21	SUN			
22	MON		21	I
23	TUE	Assignment / Case Study Submission I	22	II
24	WED	National Voters Day	23	III
25	THU	Holiday - Thaipusam		
26	FRI	Holiday - Republic Day / Family Literacy Day		
27	SAT	Staff Club Tour (NT)/Faculty Development Program		
28	SUN			
29	MON	World Leprosy Eradication Day	24	IV
30	TUE	Cultural Event	25	V
31	WED		26	I

ACADEMIC CALENDAR 2023 – 2024

Date	Day	February 2024	Working Day	Day Order
1	THU	World Wetland Day	27	II
2	FRI	Miracle'2024/ Class Committee Meeting	28	III
3	SAT	World Cancer Day / Alumni Meet-Cochin	29	IV
4	SUN			
5	MON	Commencement of CIA I	30	V
6	TUE	Devaneya Pavanar Birthday	31	I
7	WED		32	II
8	THU		33	III
9	FRI		34	IV
10	SAT			
11	SUN			
12	MON	A. Maruthakasi Birthday	35	V
13	TUE		36	I
14	WED		37	II
15	THU	Optimus' 24 Inter Collegiate Management and Cultural Meet	38	III
16	FRI	Tharang'24 / Class Committee Meeting	39	IV
17	SAT	Assignment /Case Study Allocation II/ Alumni Meet-Chennai	40	V
18	SUN	Mother Language Day Celebration / U.V. Swaminatha Iyer Birthday		
19	MON	World Day of Social Justice	41	I
20	TUE	World Mother Language Day	42	II
21	WED		43	III
22	THU		44	IV
23	FRI	Central Excise Day / Big Data Day	45	V
24	SAT	Alumni Meet-Bengaluru/ Faculty Development Program		
25	SUN			
26	MON	World Sustainable Energy Day	46	I
27	TUE	National Science Day	47	II
28	WED		48	III
29	THU	Assignment / Case Study Submission II	49	IV

ACADEMIC CALENDAR 2023 – 2024

Date	Day	March - 2024	Working Day	Day Order
1	FRI		50	V
2	SAT	Parents Teachers Meeting	51	I
3	SUN			
4	MON		52	II
5	TUE		53	III
6	WED	Ramakrishna Jayanthi	54	IV
7	THU		55	V
8	FRI	International Women's Day/ Class Committee Meeting	56	I
9	SAT			
10	SUN			
11	MON	Commencement of CIA II	57	II
12	TUE		58	III
13	WED	World Consumer Rights Day	59	IV
14	THU		60	V
15	FRI		61	I
16	SAT	Acoustic Night-Staff Get together	62	II
17	SUN			
18	MON		63	III
19	TUE		64	IV
20	WED	World Water Day	65	V
21	THU		66	I
22	FRI	Class Committee Meeting	67	II
23	SAT		68	III
24	SUN			
25	MON	World Theatre Day	69	IV
26	TUE		70	V
27	WED	Term III/V Fee Payment	71	I
28	THU	College Day / Sports Day	72	II
29	FRI	Holiday - Good Friday		
30	SAT			
31	SUN			

ACADEMIC CALENDAR 2023 – 2024

Date	Day	April - 2024	Working Day	Day Order
1	MON	Commencement of Bharathiar University/ End Semester Model Practical Examinations	73	III
2	TUE		74	IV
3	WED		75	V
4	THU	Commencement of Bharathiar University/ End Semester Practical Examinations	76	I
5	FRI	World Health Day	77	II
6	SAT	Parents Teachers Meeting	78	III
7	SUN			
8	MON	Commencement of Model Examination / Term II/IV/VI Outstanding Dues Payment	79	IV
9	TUE	Holiday - Telugu New Year		
10	WED	Holiday - Ramzan		
11	THU		80	V
12	FRI	Hall Ticket Distribution	81	I
13	SAT	National Tax Day		
14	SUN	Holiday - Ambedkar Jayanthi/ Tamil New Year		
15	MON		82	II
16	TUE	World Heritage Day	83	III
17	WED	Commencement of Bharathiar University/ End Semester Theory Examinations	84	IV
18	THU		85	V
19	FRI	Star Nite'24	86	I
20	SAT	World Earth Day		
21	SUN	Holiday - Mahavir Jayanthi / World Bookday		
22	MON		87	II
23	TUE		88	III
24	WED	World Intellectual Property Day/ World Pilots' Day	89	IV
25	THU		90	V
26	FRI			
27	SAT	Bharathidasan Birthday		
28	SUN			
29	MON			
30	TUE			

ACADEMIC CALENDAR 2023 – 2024

Date	Day	May - 2024	Working Day	Day Order
1	WED	Press Freedom Day		
2	THU			
3	FRI			
4	SAT			
5	SUN	World Fair Trade Day		
6	MON	World Red Cross Day		
7	TUE			
8	WED			
9	THU	National Technology Day		
10	FRI	Indian Academy of Forensic Medicine Registration Day		
11	SAT	Class Committee Meeting		
12	SUN			
13	MON			
14	TUE			
15	WED	World Telecommunication Day		
16	THU			
17	FRI			
18	SAT			
19	SUN			
20	MON			
21	TUE			
22	WED			
23	THU			
24	FRI	National Paper Airplane Day		
25	SAT			
26	SUN			
27	MON			
28	TUE			
29	WED	Anti-Tobacco Day		
30	THU			
31	FRI			

WORKING DAYS 2023_2024

ODD SEMESTER

YEAR	MONTH	WORKING DAYS
2022	JULY	13
2022	AUGUST	21
2022	SEPTEMBER	19
2022	OCTOBER	19
2022	NOVEMBER	18
	TOTAL	90

EVEN SEMESTER

YEAR	MONTH	WORKING DAYS
2022	DECEMBER	08
2023	JANUARY	19
2023	FEBRUARY	22
2023	MARCH	23
2023	APRIL	18
	TOTAL	90